

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

DATE:	January 19, 2010
TIME:	5:00 pm
LOCATION:	Conference Room A-227, Jackson County Justice Center

MEMBER ATTENDANCE								
	Present	Absent		Present	Absent		Present	Absent
Luther Jones	X		Cherrie' Ann Moses	X		Bobbie Henderson	X	
Joe Rhinehart		X	Jane Nardy	X		John Bell	X	
Teresa Dowd		X	Carl Iobst	X		George Frizzell	X	
Jane Eastman		X						

Others Attending:

Linda Cable, Planning Director

Welcome and Quorum Check

Linda Cable, Planning Director, welcomed the commission. A quorum was present.

Election of Officer

Cherrie Ann Moses was elected Chair. Luther Jones was elected Vice-Chair. George Frizzell was elected Secretary.

Public Comment

There was no public comment.

Approval of the Agenda

Jane Nardy motioned to approve the minutes. John Bell seconded. The motion carried unanimously.

Approval of the Minutes

Luther Jones made a motion to approve the October 20, 2009 minutes. John Bell seconded. The motion carried unanimously.

Consideration of the Rules of Procedure

Linda Cable reviewed changes to the Rules of Procedure since the commission's last meeting. John Bell made a motion to approve the Rules of Procedure. Luther Jones seconded. The motion carried unanimously.

Review Survey of Historic Properties and Sites in Jackson County

Commissioners decided to begin a survey of historic properties and sites in Jackson County. Regarding the present historical survey, John Bell suggested that the Commission review it, finding out why some things are listed but not described, identifying archeological sites, and identifying representative architectural styles from the nineteenth century to present day.

Jane Nardy stated that the Cashiers Historical Society was interested in working with the Historic Preservation Commission. The Cashiers Historical Society will meet with a consultant in February in Atlanta to assist them in moving forward with their surveys. Ms. Nardy will share recommendation from the consultant to assist the Commission. Commissioners wishing to attend this meeting can contact Jane Nardy.

Regarding a new survey, Cherrie Moses suggested that the commission complete the survey by communities, identifying all the sites within a community before moving forward to a new community. Luther Jones suggested doing the incorporated areas first then branching out to rural areas.

Carl Iobst will contact Becca Johnson to inquire about possible consultants to help with Jackson County's survey. Additionally, he will gain advice regarding how to proceed with the survey. Commissioners will forward any questions for Becca Johnson to Mr. Iobst.

Consider adopting the National Historic Landmark Criteria Guidelines for Preserving Historic Properties

John Bell motioned to adopt the guidelines. Carl Iobst seconded. The motion carried unanimously.

Site visit to Montford Avenue District

By consensus, the commissioners decided to postpone this visit until later in the spring.

Informal Discussion

Commissioners were asked to forward any information they may have regarding the Wike-Brinkley Farm to Cherrie Moses.

Adjournment

Carl Iobst made a motion to adjourn. The vote was unanimous to adjourn.

Respectfully submitted,

Deidre Parris

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

DATE:	October 20, 2009
TIME:	5:00 pm
LOCATION:	Conference Room A-227, Jackson County Justice Center

MEMBER ATTENDANCE								
	Present	Absent		Present	Absent		Present	Absent
Luther Jones	X		Cherrie' Ann Moses	X		Bobbie Henderson		X
Joe Rhinehart	X		Jane Nardy	X		Alvin Frady		X
Teresa Dowd	X		Carl Iobst	X		George Frizzell		X
Jane Eastman		X	John Bell	X				

Others Attending:

Linda Cable, Planning Director

Welcome and Introduction

Linda Cable, Planning Director, welcomed the commission. She stated that the commission would first watch a slideshow of pictures from their October 14th training workshop in Hendersonville.

Call to Order and Quorum Check

Linda Cable called the meeting to order. A quorum was present.

Public Comment

There was no public comment.

Additions to the Agenda

Jane Nardy was present at the meeting. Last month Jane decided to resign due to health problems which prevented her from driving after dark. As someone has offered to drive her to the meetings, she stated that she will now remain on the commission.

Approval of the Minutes

Teresa Dowd made a motion to approve the September 15th minutes. Carl Iobst seconded. The vote was unanimous to approve.

Reflection on the October Training in Hendersonville:

Commissioners spoke about what they liked and disliked about the training session. Some felt that the training was not well organized. John Bell wanted to highlight that the commission must try to bring the public in on what they are doing. They must establish contacts, distribute maps, contact realtors and contractors, and promote publicity of commission events. He suggested that the commission create a quiz of architectural features in the county for the public. Cherrie' Mosses added that the commission also needed to seek legal consultation. Jane Nardy stated that David Bryson, a local attorney, might be willing to counsel the commission. Carl Iobst suggested that a scavenger hunt would be helpful, and he affirmed that the commission needed to promote positive publicity.

Joe Rhinehart stated that there would be a walking tour of Sylva on November 6th, starting at 5:00 pm at the old courthouse. Ruth Cagle would conduct the tour. He suggested that the commission participate in this tour.

Discussion of the Rules of Procedure

The following changes to the Rules of Procedure shall be made:

Title	“By-laws” will be changed to “Bylaws.” Delete the hyphen.
Article II	Ms. Cable will research and come back to the commission with suggestions regarding separating the purpose of the rules into a separate article.
Article VII, 5	Ms. Cable added language to Article 7 to allow the commission to forgive excessive absences of members due to extenuating circumstances.
Article VIII, 2.3	Replace the term “press” with “media”.

Ms. Cable stated that the Rules of Procedure will be revised and brought back to the commission at its November 16th meeting.

Discussion of Possible Tours

Ms. Cable stated that she had contacted Paul Benson, the planner for the Town of Waynesville, for a tour of the Frog Level Historic District in Waynesville. Mr. Benson stated that the Waynesville Historic Preservation Commission has been together for ten years. He suggested that our Commission meet in Waynesville on November 4th at 3pm, which will be right after the Waynesville’s commission next meeting. Commissioners agreed to take this tour. They will meet at the Jackson County Justice Center at 2:15. Ms. Parris will send out an email to confirm how many commissioners will attend.

Joe Rhinehart again suggested that the group do the walking tour of Sylva.

Informal Discussion

Cherrie’ Moses stated that Dave Waldrop had contacted her in hopes that the commission would weigh-in on the Dillsboro dam issue. The board decided that as the county had already taken a stand on the dam, it would be inappropriate for the commission to do so.

Members felt it was now the time to begin publicity efforts. Ms. Dowd suggested that a scavenger hunt would need to be part of a school project, with a possible pizza party for the winning class. Mr. Bell suggested that a picture be publish in the local newspaper asking the community to identify it and its historical background. Mr. Rhinehart suggested a treasure hunt and possible article in the Then and Now column of the Sylva Herald.

Luther Jones moved that election of officers be placed on the boards November 17th agenda. The vote was unanimous.

The commission agreed to cancel their December meeting. At their regular meeting in January, the board will begin to appoint committees and other tasks.

Adjournment

Linda Cable adjourned the meeting.

Respectfully submitted,

Deidre Parris, Secretary

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

DATE:	September 15, 2009
TIME:	5:00 pm
LOCATION:	Conference Room A-227, Jackson County Justice Center

MEMBER ATTENDANCE								
	Present	Absent		Present	Absent		Present	Absent
Luther Jones	X		Cherrie' Ann Moses	X		Bobbie Henderson	X	
Joe Rhinehart		X	Jane Nardy		X	Alvin Frady	X	
Theresa Dowd	X		Carl Iobst	X		George Frizzell	X	
Jane Eastman	X		John Bell	X				

Others Attending:

Linda Cable, Planning Director

Welcome and Introduction

Linda Cable, Planning Director, welcomed the commission. She explained that Jane Nardy had asked to be replaced on the commission, as an eye condition prevents her from attending late night meetings. With new members present, each member introduced themselves, stating their interest and experience.

Public Comment

There was no public comment.

Additions to the Agenda

Carl Iobst suggested that the commission address organizational matters, such as the election of officers. Other members, however, felt that they should find a replacement for Ms. Nardy before electing officers. The commission agreed by consensus to postpone the election of officers.

Approval of the Minutes

John Bell made a motion to approve the August 18th minutes. Carl Iobst seconded. The vote was unanimous to approve.

Discussion of the Rules of Procedure

The following changes to the Rules of Procedure shall be made:

Entire Ordinance	"Jackson County" shall replace all references to the city of Hendersonville
Article 7	Insert a space between Section 4 and Section 5.
Article 7, Section 2	In the last sentence of this section, delete "City Code Chapter 28".
Article 9	Insert a space between Section 3 and Section 4.
Article 9, Section 9	Add language allowing each district to adopt independent guidelines for minor works.
Article 10	The commission felt the "historic preservation staff" was not a definitive term. They asked that the terms "Historic Preservation Professionals" or "Professional Staff from the State Level" be used instead.

Ms. Cable stated that the Rules of Procedure would be revised and brought back to the commission at its October 20th meeting. She asked that any further suggestion be emailed to her.

Discussion of Training Session

Ms. Cable related that a training session would be offered on October 14th in downtown Hendersonville from 9 am to 4 pm. A box lunch will be provided. The training would include a walking tour of the downtown Hendersonville area. No formal information regarding the training has been released at this time. The Planning Office will schedule a van for transportation, which will leave the Justice Center at 7:30 am. As participants must be registered, commissioners were encouraged to email Deidre Parris or Ms. Cable to relate whether they would be able to attend.

Mr. Bell stated that he had taken the tour of the Monford Historic District in Asheville and enjoyed it. He requested that information regarding the Frog Level Historic District in Waynesville be obtained.

Commissioners asked that the tribal office be contacted to discover what projects the tribe had currently under way. Commissioners expressed their concern that the Historic Preservation Commission's work not impinge on tribal projects and interests.

Ms. Cable explained that Mr. Bell had brought to her several books regarding historic preservation. She discussed with the commission the possibility of a small library.

Regarding the Jackson County survey, members will be emailed remaining information sent by Becca Johnson, Preservation Specialists, to Deidre Parris.

Informal Discussion

Several members took time to express what drew them to historic preservation.

Adjournment

John Bell made a motion to adjourn. Carl Iobst seconded. The vote was unanimous to adjourn.

Respectfully submitted,

Deidre Parris, Secretary